

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 27
FEBRUARY 15, 2012 – WORK SESSIONS

Public Works
Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, February 15, 2012, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
 Kelly Emerson, Member
 Angie Homola, Member

Staff Present: Steve Marx, Jerry Mingo, Dave Bonvouloir

Others Present: Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Record Part 1 @00:05

Solid Waste

Subject/Description: Yard Waste & Storm Debris Grinding

Attachment: Bid Summary & Recommendation

Action Requested: Public Works recommended Whidbey Topsoil, Inc. as the low bidder for the grinding and hauling of Yard Waste delivered by the public to the Solid Waste Complex, Coupeville, and for Woody Storm Debris removed from public right of ways and collected at Public Works pits.

Follow Up: Okay with full Board to move to a Monday Consent Agenda.

Subject/Description: Solid Waste Hauling & Disposal: Three-Year Contract Extension: Rabanco

Attachment: yes

Action Requested: Three year contract extension with Rabanco, Ltd. for Solid Waste Hauling & Disposal.

Follow Up: Okay with full Board to move to a Monday Consent Agenda.

Add-on

Subject/Description: Barnum Pointe property

Attachment: map

Discussion: Steve notified the Board that Public Works was still in negotiations with The Nature Conservancy regarding the transfer agreement for the Barnum Pointe property.

Follow up: Steve will keep the Board updated on the negotiations.

Administrative Services
Summary Minutes

Work Session was held between the County Commissioners and Human Resources on Wednesday, February 15, 2012 at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

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County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Angie Homola, Member

Staff: Pam Dill

Staff Present: Elaine Marlow, Betty Kemp, Don Mason

Others Present: Wylie Farr, Rufus Rose, Jeff Lauderdale, Alice Johnson, Assistant Director ICOM

Record Part 1 @ 14:05

GSA- Motorpool

Subject/Description: Island County Sheriff's Office Vehicle Purchase

Attachment: PO #8736 – Bud Clary Auto Dealership

Action Requested: Purchase of three vehicles; two (2) 2012 Chevrolet Caprice Sedans and one 2012 Chevrolet Tahoe SUV; with optional equipment packages; Amount: \$97,599.65 incl. freight & WSST. (Approved in 2012 budget)

Follow up: Okay with full Board to move to a Monday Consent Agenda.

Subject/Description: ICOM's interest in the use or purchase of a County owned vehicle

Attachment: none

Action Requested: 2004 4WD Ford F-159 PU; vehicle would be used by ICOM emergency services technical support.

Follow up: The full Board supported ICOM's purchase of the Ford F-159 PU. Betty will prepare a resolution authorizing sale or disposal of the vehicle in accordance with ICC 2.31 and move forward to a Monday Consent Agenda.

Conservation Futures

Subject/Description: Conservation Futures Technical Advisory Group (TAG)

Attachment: yes

Discussion: Don Mason provided an overview on membership/appointment to the TAG.

Follow up: Advertise for the positions representing the Parks District and incorporated Island County and in the future look into updating the code language as it applies to the Conservation Futures process.

Island County Treasurer
Summary Minutes

Work Session was held between the County Commissioners and the Treasurer on Wednesday, February 15, 2012, at 10:55 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Angie Homola, Member

Staff: Pam Dill

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Present: Ana María d Nunez, Treasurer

Others Present: Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Record Part 1 @51:50

Subject/Description: Property Tax Statement preparation

Attachment: yes

Information:

- Provide file to Masters Touch no later than Tuesday, February 2, 2012 to allow for tax statements to go out by March 2nd.
- Clean Water Utility – Final Calculations - .45% variance of \$6,866.04.

Subject/Description: Doxo update

Attachment: none

Information: Website is up and running. A press release about the new format for paying property taxes online will be sent out prior to tax statements going out.

Planning & Community Development
Summary Minutes

Work Session was held between the County Commissioners and the Planning Department on Wednesday, February 15, 2012 at 10:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Angie Homola, Member

Staff: Pam Dill

Staff Present: Bob Pederson, Director, Paula Bradshaw, Andrew Hicks, Troy Davis

Others Present: Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale

Record Part 2 @02:05

Subject/Description: Refinement of the 2012 Docket

Attachment: Draft 2- Planning Work Program Timeline 2010-2016

Discussion: The Board continued their review of the 2012 Annual Review Docket based on the discussion with the Planning Commission at the February 13, 2012 Annual Joint meeting.

Follow up: Planning will further refine the 2012 Docket timeline by providing the allocated hours for each item and will provide to the Board prior to the next work session.

Subject/Description: Waiving Pre-App fees prior to revisions to the fee schedule

Attachment: none

Action Requested: During land use fee discussions in December of 2011 the Board agreed to waive the pre-app fees, however no formal action was taken and the fee remains on land use fee permit schedule.

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Commissioner Emerson moved to formally waive pre-app fees prior to the revision of the full fee schedule. The motion was seconded by Commissioner Homola and carried unanimously.

Subject/Description: Resolution C-15-12 (PLG-003-12)

Attachment: none

Information: On Monday, February 13, 2012 the Board approved Resolution C-15-12 which establishes the timing of the next periodic update of the Island County Comprehensive Plan to 2016 and every eight (8) years thereafter, as allowed by RCW 36.70A.130(5)(B). 16.26. Island County Code 16.26 will need to be amended for consistency with the state statute.

Budget Director
Summary Minutes

Work Session was held between the County Commissioners and the Budget Director on Wednesday, February 15, 2012, at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
 Kelly Emerson, Member
 Angie Homola, Member

Staff Present: Elaine Marlow, Budget Director

Others Present: De Dennis, Jail Administrator, Rusty Palmer, Fire Chief, Anne LaCour, Jenean Boggs, Dianne Vaughan, Rufus Rose, Jeff Lauderdale

Record Part 2@ 23:07

Subject/Description: Name change resolution for Island County Fire Protection District #3 to South Whidbey Fire/EMS

Attachments: yes

Action Requested: Resolution to change the name of Island County Fire Protection District #3 to South Whidbey Fire/EMS.

Follow-up: Okay with full Board to move forward to a Monday Consent Agenda.

Subject/Description: Annual renewal of the NW Minichain contract with Whatcom County

Attachments: yes

Action Requested: MiniChain – Interlocal Agreement between Island County and Whatcom County for transportation of prisoners for Island County; Terms of agreement: January 1, 2012 through December 31, 2012; Annual Compensation: \$22,125.00.

Follow-up: Okay with full Board to move forward to a Monday Consent Agenda.

Record Part 3@00:01

Subject/Description: Update Financial/HR/Payroll system replacement project

Attachments:

Information: Elaine Marlow provided the Board with a brief history of the project, what has been completed to date and what remains to be completed.

Subject/Description: 2012 Copy machine replacement

Attachments: yes

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Action Requested: Replacement of 7 copiers. Funding for these replacements would come from Current Expense. Total cost for replacing the 7 units through Sharp Business Systems is \$38,400.00.

Follow-up: Okay with full Board to move to a Monday Consent Agenda. Central Services will work towards a county-wide replacement plan for copiers.

Subject/Description: Courthouse Security Committee

Attachments: draft resolution

Action Requested: Resolution establishing protocol for the Island County Courthouse Security Committee. The resolution designates the Chair and establishes the required annual meeting schedule.

Follow-up: Okay with full Board to move forward to the Board's regular agenda.

Subject/Description: BOCC Out of County Travel Guidelines

Attachments: yes

Discussion: Commissioner Emerson and Commission Homola have offered suggestions to the travel guidelines. Commissioner Price Johnson offered to work with Elaine Marlow to come up with a compromise document to bring back to the Board.

Subject/Description: BOCC meeting schedule

Attachments: none

Action Requested:

Commissioner Homola moved to cancel the Board's Monday, March 5, 2012 regular meeting and the March 7, 2012 work session. The motion was seconded by Commissioner Emerson and carried unanimously.

Chairman's Agenda
Summary Minutes

The County Commissioners met during Chairman's portion of Work Session on Wednesday, February 15, 2012, at 11:55 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Angie Homola, Member

Staff: Pam Dill

Staff Present: Elaine Marlow, Budget Director

Others Present: Lydia Sikes, Whidbey Island Wildlife Habitat Project, Nancy Wadell, Whidbey Watershed Stewards

Record Part 3@32:20

Subject/Description: Presentation – Whidbey Island Wildlife Habitat Project

Attachments: yes

Information: Lydia Sikes presented the Board with a Certificate of Exceptional Merit from the National Wildlife Federation. The National Wildlife Federation recognizes Whidbey Island as a

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Community Wildlife Habitat. An island-wide Backyard Habitat Fair to celebrate Whidbey Island's Community Certification is scheduled for June 2, 2012 at Freeland Park.

Follow-up: Lydia Sikes will forward, for signature by Commissioner Homola and Commissioner Price Johnson, a letter of support for the continuation of the Habitat Program effort and obtaining a Community Wildlife Habitat Certification for the entire of Island County.

EXECUTIVE SESSION ANNOUNCED

The Board of Island County Commissioners will meet in Executive Session as allowed under RCW 42.30.110(1)(i) to discuss matters of potential litigation with legal counsel, beginning at 1:00 p.m., in the Commissioner's Conference Room, County Administration Building. The session lasted half an hour with no announcement afterwards in open public session.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Kelly Emerson, Member

Angie Homola, Member

ATTEST:

Elaine Marlow, Clerk of the Board